

Portfolio

Personal Information	
First Name: Rodrick	Surname Initial: G
Position: Writer	Date Hired: April 19, 2007
Civil Status: Single	Date of Birth: October 19, 1985
Interests: Food, Blogging, Photography, Flora and Fauna, Multimedia, Writing	

Educational Background			
Level	Institute	Course	School Year
Post Graduate	-	-	-
Tertiary	ABE International College	B.S. Tourism	2002-2006
Secondary	Tigbauan National High School		1998-2002
Elementary	Tigbauan Elementary School		1993-1998

Work Experiences		
Company	Position	Duration
Lagaw Pinoy Travel & Ticket (OJT)	Marketing Assistant	3 Months
SRDC (OJT)	Marketing Assistant	4 Months
Teletech Holdings Inc.	Technical Support Representative	3 Months

Skills		
Computer Skills (specify)	Level (0 – 10)	Years of Experience
Spreadsheets (MS Excel)	7	5
Word Processor (MS Word)	9	6
Data Presentation (MS Powerpoint)	7	5
Internet Use	10	7
Other Skills	Level (0 – 10)	Years of Experience
Website Design (HTML)	5	3
Photoshop	5	3
Languages	Oral Proficiency (0 – 10)	Written Proficiency (0 – 10)
Filipino	9	9
English	8	9

Hiring Assessments			
Project Tests	Score	Passing	Level (0 – 10)
IQ	118	118	
English Grammar	24	15	
General Internet Knowledge	12	12	
Personality Tests	Score	Scale	
Activity	22.5	(Inactivity)0/16-17/31(Activity)	
Sociability	8	(Unsociability)0/16-17/31(Sociability)	
Impulsiveness	12	(Control)0/17-18/31(Impulsiveness)	
Expressiveness	12	(Inhibition)0/11-12/31(Expressiveness)	
Responsibility	17	(Irresponsibility)0/14-15/31(Responsibility)	
Self-Esteem	28	(Inferiority)0/18-19/31(Self-Esteem)	
Happiness	27.5	(Depressed)0/18-19/31(Happy)	
Anxiety	8	(Calm)0/15-16/31(Anxiety)	
Obsessiveness	11	(Casual)0/10-11/31(Obsessive)	
Independence	25	(Dependency)0/15-16/31(Independence)	
Guilt	2	(Freedom from Guilt)0/12-13/31(Guilt)	
Aggressiveness	10	(Peacefulness)0/12-13/31(Aggressiveness)	
Assertiveness	14.5	(Submissiveness)0/15-16/31(Assertiveness)	
Ambition	25	(Unambitiousness)0/14-15/31(Ambitiousness)	
Manipulation	20	(Empathy)0/12-13/31(Manipulation)	
Sensation-Seeking	10	(Unadventurous)0/15-16/31(Sensation-Seeking)	
Dogmatism	13.5	(Flexibility)0/15-16/31(Dogmatism)	
Initial Interview Assessment			
Final Interview Assessment			
Training	Score	Trainer Comment	
Trained by client			
Diagnostic Test for Linkbuilder	82.73% Passed	Rodrick needs to do proper keyword research and base his analysis on search volumes for each keyword as compared against the number of competing pages per keyword. He also needs to understand that search engine ranking factors such as the age of a domain, the global link popularity for the site's internal pages, the age of the backlinks and the topical relevance of the anchor text in links are different from the link building techniques employed to increase Page Rank and traffic. Otherwise, he has shown a good grasp of link building methods that go beyond the simple and	

		basic.
Diagnostic Test for Writer	86.80% passed	Rodrick Guarin has shown considerable progress after training. Now, aside from committing 10 to 15 percent grammar mistakes, he has also learned how to improve his style. Another impressive skill is that he was able to re-write the articles with only 60% to 70% duplicate text between the originals and the re-written ones.

AOV Experiences		
Previous Clients	Duration	Tasks
Erik James	9 Months	Online Assistance, Site Rank Maintenance, Paypal
Richard Gorham	3 Months	Linkbuilding, Article & Directory Submission
Kristina Kanaley / Brian Nicolleti	11 Months	Article & Directory Submission, Data Extraction
Martin Enevoldsen	Oct. 12 – Dec. 2009	Article Writing